INTERMEDIATE SCHOOL DISTRICT 917 PUBLIC DATA REQUEST FORM

TO BE COMPLETED BY THE REQUESTOR

REQUESTOR NAME:	PHONE NUMBER:
ADDRESS:	EMAIL ADDRESS:
DATE OF REQUEST:	
DESCRIPTION OF THE INFORMATION REQUESTED: (attach additional page if necessary)	
MANNER IN WHICH RESPONSIVE DATA IS TO BE PROVIDED:	
INSPECTION ONLY COPIES ONLY* BOTH	INSPECTION AND COPIES*
*Inspection is free, but there is a charge for copies. Payment must be received before copies will be provided.	
FOR OFFICE USE ONLY	
DATE REQUEST RECEIVED:	REQUEST RECEIVED BY:
DATE OF RESPONSE:	RESPONSE PROVIDED BY:

Contact information is needed if the school district does not understand the request. We will not work on such a request until clarified.